

School Improvement Committee

Membership	
Name of Governor/Associate Member	Date Appointed to the Committee
All governors	14.6.16
Disqualifications: When considering the exclusion of a child, the head teacher and any governor with prior knowledge of the pupil or incident	

Chair of the Committee	Bronwen Watson
-------------------------------	----------------

Clerk to the Committee	
-------------------------------	--

Meetings	When required
-----------------	---------------

(Indicate frequency, preferred day and time of meetings)

Quorum	
---------------	--

(Minimum of 3, however the committee can determine a higher number)

Terms of Reference

- To support the aims and ethos of the school, focussing on the quality and breadth of teaching and learning;
- To contribute to the review of the SEF in those sections relevant to the work of the committee;
- To monitor standards and progress in all areas of the school's work relating to children and their learning:
 - All test and examination results,
 - The annual RAISEonline report, including contextual value added data,
 - PIVATS or P scales, where appropriate,
 and to analyse and evaluate performance trends over time;
- To work closely with the head teacher in preparing the Developing Excellence/School Improvement Plan, and to approve the priorities for development;
- To monitor and evaluate progress in achieving the Plan's objectives throughout the year, relevant to the work of the committee;
- To establish, as part of the Developing Excellence/School Improvement Plan, a rolling programme of policy review (ie; the **policy review cycle**) over a (four) year period;
- To agree, at the beginning of each school year, a programme for reviewing and approving the following policies, in accordance with the policy review cycle:-
 - a) the written statement of curriculum aims (the Curriculum policy) (statutory),
 - b) the Teaching and Learning policy (best practice),
 - c) the Performance Management policy (statutory),
 - d) the Pay policy (statutory)
 - e) the special educational needs policy (statutory),
 - f) the behaviour and discipline policy (statutory)
 - g) the sex and relationships education policy (statutory in secondary and in primary schools where provided),
 - h) the race equality policy (statutory),
- To ensure that the governing body's responsibility for religious education and collective worship is met through consultation with the head teacher;
- To annually approve any amendments to the school's prospectus;
- To determine, in consultation with the head teacher, the statutory curriculum performance targets in the autumn term;
- To fulfil the governing body's statutory duty to review fixed-term and permanent exclusions, as required by legislation and in accordance with the latest DCSF and local authority guidance
- To encourage the attendance of members on relevant governor training courses to increase their

knowledge as appropriate;

NB:

The governing body will need to determine how its responsibilities for ensuring the national curriculum is being delivered in school will be met. Some governing bodies fulfil this responsibility at full governing body meetings by regularly inviting staff members to deliver a presentation on a specific curriculum area and by linking governors to specific curriculum areas, who then report to the governing body the outcomes of any visits they have undertaken. Other governing bodies delegate this responsibility to the School Improvement committee. Where this is the case the following will need adding to the terms of reference:

“To fulfil the governing body’s statutory duty to ensure that the National Curriculum is being delivered in school by receiving regular reports from the head teacher and other school staff about how the curriculum is taught, evaluated and resourced” and

“i) all other curriculum policies, as appropriate”

Where the governing body has nominated governors linked to specific curriculum areas, i.e. literacy, numeracy etc, where they are not already members of the committee, it might be useful to invite these governors to any meetings of the committee when that curriculum area is a topic of discussion.

Regulations and guidance provide clarification on the responsibilities of the committee when hearing appeals against exclusion. Copies of this guidance are available in school. In such instances, either **three** or **five** governors from the School Improvement committee must consider any particular exclusion (the head teacher cannot be a member of the committee in these circumstances). In addition, any governor that has a connection with the pupil or the incident leading to the exclusion, that could affect their ability to act impartially, they should not serve at the hearing

Date Terms of Reference Originally Agreed by Governing Body	/ /
--	-----

Date Terms of Reference Last Reviewed by Governing Body	14.6.16
--	---------